

**MINUTES OF THE  
ANNUAL GENERAL MEETING 2023  
THE EXCELSIOR PAST STUDENTS' ASSOCIATION LIMITED**

---

1  
2 The Association met at the time, on the day and at the place set forth as follows:  
3

4 **Time:** 3:00 p.m.

5 **Date:** August 19, 2024

6 **Place:** The Wesley Powell Auditorium Excelsior High School, 137, 3 Mountain View Avenue,  
7 Kingston 3  
8

9 The meeting was called to order at 3:29 p.m. by the Chairperson of the Council of Management,  
10 Dr. Melody Ennis, who welcomed and thanked all in attendance. She further expressed apologies  
11 for the late start and explained that the current Council of Management was elected in 2019 and  
12 served two consecutive terms, therefore, this year's AGM election is necessary and important.  
13

14 Dr. William Rose offered prayers at the start of the meeting.  
15

16 **The following Members from the Council were present at the meeting:**  
17

18 **President** Dr. Melody Ennis (Chairperson)

19 **Vice-President** Evan Thompson

20 **Secretary** Chevaughn Miller

21 **Directors:** Alexander Robinson

22 Dawn Brammer

23 Dawn Gray

24 Cheryl Chin  
25

26 *NB: See below for full attendance list.*  
27  
28

29 1. **APOLOGIES**  
30

31 Apologies came from Evan Thompson who was late and Rose-Marie Dixon who was joining us  
32 online as she was unable to join physically.  
33

34 2. **READING, AMENDMENTS AND CONFIRMATION OF THE MINUTES OF**  
35 **AGM 2022**  
36

37 The Minutes of the Annual General Meeting 2022 were read by Secretary Miller.  
38

39 There being no amendments, the Minutes were confirmed by G. Junior Virgo and seconded by  
40 Kerrian Hutchinson.  
41  
42  
43  
44

45 3. **PRINCIPAL'S REPORT:**

**MINUTES OF THE  
ANNUAL GENERAL MEETING 2023  
THE EXCELSIOR PAST STUDENTS' ASSOCIATION LIMITED**

---

46  
47  
48  
49  
50  
51  
52  
53  
54  
55  
56  
57  
58  
59  
60  
61  
62  
63  
64  
65  
66  
67  
68  
69  
70  
71  
72  
73  
74  
75  
76  
77  
78  
79  
80  
81  
82  
83  
84  
85

- Principal Bromfield first thanked the Council for a job well done in the year, he further expressed that the school is grateful for the tree planting initiative and the seedlings will be maintained throughout the years to come. Noteworthy points from his report were:
  - There are routine visits from the Department of Forestry to check on the seedlings.
  - The school board is currently examining the possibility of establishing a well on the property to assist with the watering of plants and water supply to the surrounding community.
  - There were changes to the school staff as 24 staff members resigned and an additional five were on leave. This affected the Science and English departments; however, the Ministry of Education gave permission for the rehiring of staff.
  - Special commendations to the PSA for the support provided for Student discipline through the Mentorship programme and welfare development through the Scholarship initiative.
  - There were no expulsions this year, as interventions were made by the PSA.
  - There are efforts to resocialize students as they transition from the blended approach of school to full-time face-to-face.
  - There was good performance in both CXC and CAPE levels, noting that CAPE was better than the performance of 2021.
  - Special thanks to the class of 1980 for outfitting a computer lab and the class of 1977 who is in the process of outfitting another.
  - The Excelsior syndicate group is currently working on establishing a STEM programme.

**4. PRESIDENT REPORT:**

- President Ennis presented on the following:
  - Professor Duncan was recognized as a national honoree.
  - The Family Life Ministry's outreach efforts were acknowledged as impactful.
  - **Homecoming Celebrations:** Held from February 28 to March 3, 2023.
  - **Season of Prayer:** A three-month prayer initiative aimed at fostering harmonious relationships and patience.
  - **Motivational Messages:** Installation of 42 motivational posters on campus.
  - **Focus on Academia:** Launched "Operation E.X.C.E.L." to assist lower school students (grades 7-9) through mentoring and academic support.

**MINUTES OF THE  
ANNUAL GENERAL MEETING 2023  
THE EXCELSIOR PAST STUDENTS' ASSOCIATION LIMITED**

---

- 86 ○ **Mentorship:** Prioritized behavioral transformation and providing guidance
- 87 for mentees.
- 88 ○ **Public Relations:** Updated the website, enhanced social media
- 89 engagement, and published quarterly newsletters.
- 90 ○ **Scholarship & Educational Development:** 43 beneficiaries were awarded
- 91 J\$1,643,616, along with 10 tablets.
- 92 ○ **Fundraising & Projects:** Key activities included a benefit play and car
- 93 wash.
- 94 ○ **Sports Clubs & Culture:** Active participation in sports, including ISSA
- 95 Boy's and Girl's Championships.
- 96 ○ Brown-Davis Leadership Grant of J\$10,000.
- 97 ○ Donation to the J\$150,000.00 for lower school students.
- 98 ○ Installation of ten switches for routing network traffic.

99

100 **5. MEMBERSHIP COMMITTEE REPORT:**

101

102

- Vice President Thompson Presented on the following:

103

104

- WhatsApp group established and growing where there are currently 120 past students in the group.
- There is the aim to further strengthen the Committee and establishing an online portal for the payment of membership fees.

107

108

109

108 **6. MENTORSHIP COMMITTEE REPORT:**

110

111

112

113

114

115

116

117

118

119

120

121

122

123

124

125

- Director of Mentorship, Dawn Brammer, presented on the following:
  - On-going mentorship across the various groups:
    - At Risk Mentorship – working with students with negative behaviours
    - 1-2-1 Mentoring – pairing mentors with mentees
    - Year Group Motivational Talks – addressing year groups and career talks
    - Parent Support Group – to assist challenged parents
  - Encouraged active participation of parents in the mentoring process.
  - Seek additional involvement of alumni as mentors to provide guidance based on their experiences
  - Focus on behavioral transformation and academic improvement.
  - Achievements includes:
    - Students showed significant improvement in discipline and academic performance.
    - Mentors reported satisfaction with the progress of their mentees.
    - Growth in the number of students participating in the program.
    - Expanded the pool of mentors, including professionals and former students.

**MINUTES OF THE  
ANNUAL GENERAL MEETING 2023  
THE EXCELSIOR PAST STUDENTS' ASSOCIATION LIMITED**

---

- 126                   ▪ Conducted workshops on various topics like time management, career  
127                   guidance, and self-discipline.

- 128
- 129           ○ Challenges include:

- 130                   ▪ **Resource Constraints:** Limited resources and funding to expand the  
131                   program further.
- 132                   ▪ Difficulty in maintaining consistent communication with all  
133                   stakeholders.
- 134                   ▪ **Scalability:** There is the need for more mentors to accommodate  
135                   growing interest from students.

136

137 **7. SCHOLARSHIP & EDUCATIONAL DEVELOPMENT COMMITTEE REPORT:**

138

- 139           • President Ennis presented on the following:

- 140                   ○ **Financial Contributions:**

- 141                           ▪ A total of J\$1,643,616 was provided to the scholarship program.
- 142                           ▪ The awards ceremony was held on October 21, 2022, with J\$1,575,000  
143                           disbursed.

- 144                   ○ **Scholarship Awards:**

- 145                           ▪ Five academic awards of J\$50,000 each were given, named after past  
146                           principals:
  - 147                                   • **Lindo Wong Award:** Tseday Bennett (Grade 10)
  - 148                                   • **Mark Loague Award:** Shanoya Bucknal (Grade 7)
  - 149                                   • **Sydney Fenton Award:** Duron McNuff (Grade 12)
  - 150                                   • **Beverley Wilson Award:** Tahjada Brown (Grade 8)
  - 151                                   • **Alison Peart Award:** Ashante' Graham (Grade 12)

- 152                   ○ **Colleen Walker Award:** Trisanyah Sappleton (Grade 10) received J\$50,000.
- 153                   ○ Thirty economic grants of J\$25,000 each were given to students in need, with an  
154                   additional J\$75,000 for seven students who maintained a 70% average despite  
155                   significant challenges.
- 156                   ○ **Challenge:** There is a resource constraint, and the need of the students continue to  
157                   grow at a faster rate than the level of donations received.

158

159

160 **8. SPORTS & CLUBS COMMITTEE:**

161

162           Director Cheryl Chin, presented on the following:

- 163           • The school participated in several sporting activities which included:
  - 164                   ○ ISSA Boys & Girls Championship (both 8<sup>th</sup> placement)
  - 165                   ○ Boys Football: Under 19 & Under 15/16
  - 166                   ○ Table Tennis
  - 167                   ○ Basketball
  - 168                   ○ Girls Football

**MINUTES OF THE  
ANNUAL GENERAL MEETING 2023  
THE EXCELSIOR PAST STUDENTS' ASSOCIATION LIMITED**

---

- 169                   ○ Cricket All Island and Urban Area Under 19 & 15  
170                   ○ School Challenge Quiz  
171                   ○ Netball  
172  
173                   • Various donations were received to fund and support the various sporting activities,  
174                   especially in gears, sports equipment, and the nutrition programme. Special  
175                   commendations to the Past Students for their contribution over the year, as we were  
176                   able to donate an ice-machine to aid all sporting disciplines.  
177                   • There are still plans for establishing a Sports Nutrition Centre with state of the art  
178                   equipment and adequate food supply; setting up committees to serve clubs and sports;  
179                   build scholarship partnerships with colleges and universities, and increasing quiz club  
180                   activities.  
181                   • Director Chin also introduced the Captain of the Cricket team, Michael Clarke.  
182  
183

184 **9. FUNDRAISING COMMITTEE REPORT:**

- 185                   • Director Dawn Gray Presented on the following:  
186                   ○ **Achievements:**  
187                             ▪ Established and strengthened relationships with past students abroad.  
188                             ▪ Strong support at the Annual Founder's Day Church/Brunch in January  
189                             2023.  
190                             ▪ Sponsored several projects at the school.  
191                             ▪ Student's Council Dinner  
192                   ○ Successfully held fundraisers:  
193                             ▪ **December 2022:** Car Wash Project.  
194                             ▪ **January 2023:** Annual Founder's Day Event.  
195                             ▪ **March 2023:** Purchased tickets for the play "Anansi & Pinocchio" at  
196                             Courtleigh Auditorium.  
197                   ○ **Challenges:**  
198                             ▪ Insufficient support from past students.  
199                             ▪ Limited funds available for projects.  
200                             ▪ Lack of sponsorships/donors.  
201                             ▪ Rising costs and inflation.  
202                             ▪ Overambitious fundraising plans with limited time.  
203                   ○ **Way Forward**  
204                             ▪ Increase participation from past students at events.  
205                             ▪ Raise awareness of the Excelsior brand.  
206                             ▪ Secure more donors and sponsorships.  
207                             ▪ Boost ticket sales, particularly for the Annual Founder's Day event.  
208                             ▪ Generate more funds for school projects and support for needy students.

**MINUTES OF THE  
ANNUAL GENERAL MEETING 2023  
THE EXCELSIOR PAST STUDENTS' ASSOCIATION LIMITED**

---

209  
210  
211  
212  
213  
214  
215  
216  
217  
218  
219  
220  
221  
222  
223  
224  
225  
226  
227  
228  
229  
230  
231  
232  
233  
234  
235  
236  
237  
238  
239  
240  
241

**10. TREASURER’S REPORT:**

Secretary Miller read the Treasurer’s report on behalf of Treasurer Dixon, while noting the following key financial highlights are (report appended):

- The equivalent of J\$1,000,000 was presented by the Class of 1983 to support Scholarships and Welfare programmes. J\$1,500,000 in scholarships will be presented in September 2023.
- J\$250,000 was donated to support specific leadership awards and scholarships; J\$100,000 to be awarded to the School’s head girl and J\$150,000 to a nominated 1<sup>st</sup> former. This represents a 5-year scholarship and will be accessible annually for academic development.
- A surplus of J\$460,300 was realized from the Founder’s Day Brunch.
- J\$888,501 collected from ticket sales on two (2) fundraiser stage plays.
- J\$116,200 contributed by Class of 1981 to fund targeted projects.
- J\$50,000 collected by way of membership subscriptions from 13 past students. Some members have made payments for multi-years. Paid up members for 2022 totaled 18.

**11. ELECTIONS & RESULTS**

Mr. Virgo, the Director of Elections opened the floor for nomination of candidates to be elected for the 2023-2025 Council of Management. There after the election garnered the following results:

<b>Post</b>	<b>Elected Officer</b>
<b>President</b>	Evan Thompson
<b>Vice President</b>	Dawn Brammer
<b>Treasurer</b>	Dawn Gray
<b>Director of Mentorship</b>	Melody Ennis
<b>Director of Sports, Clubs &amp; Culture</b>	Oneiro Edwards
<b>Director of Fundraising</b>	William Rose
<b>Director of Public Relations</b>	Elisa Whyte
<b>Director of Scholarship &amp; Welfare</b>	Odell Marsh
<b>Immediate Past President</b>	Melody Ennis
<b>Secretary (Not elected)</b>	Chevaughn Miller

**MINUTES OF THE  
ANNUAL GENERAL MEETING 2023  
THE EXCELSIOR PAST STUDENTS' ASSOCIATION LIMITED**

---

242  
243  
244  
245  
246  
247  
248  
249  
250  
251  
252  
253  
254  
255  
256  
257  
258

**12. ADJOURNMENT**

There being no further business the meeting was adjourned at 6:58 p.m on a motion by Kerrian Hutchinson and seconded by Cheryl Chin.

\_\_\_\_\_  
**Mr. Evan Thompson**  
**Chairperson**

\_\_\_\_\_  
**Chevaughn Miller**  
**Recorder**

**Dated:** \_\_\_\_\_

**Time:** \_\_\_\_\_

**MINUTES OF THE  
ANNUAL GENERAL MEETING 2023  
THE EXCELSIOR PAST STUDENTS' ASSOCIATION LIMITED**

---

<p>259</p> <p>260 <b>Physical Attendees:</b></p> <p>262     • Cheryl Chin 1988</p> <p>263     • Dawn Gray 1979</p> <p>264     • Evan Thompson 1980</p> <p>265     • Melody Ennis 1983</p> <p>266     • Chevaughn Miller 2012</p> <p>267     • Dawn Brammer 1979</p> <p>268     • Oneiro Edwards 1995</p> <p>269     • G. Junior Virgo 1972</p> <p>270     • Jennifer Williams Livingston 1981</p> <p>271     • William Rose 1976</p> <p>272     • Nikkolai Cowan 1990</p> <p>273     • Michelle Tulloch-Hibbert 1981</p> <p>274     • Odell Marsh 2009 &amp; 2011</p> <p>275     • Joel Downer 1976-1980</p> <p>276     • Jonah Dewaney 2023</p> <p>277     • Elisa White 2023</p> <p>278     • Vilma Gregory 1975</p> <p>279     • Beverly Cover Thompson 1968</p> <p>298</p> <p>299 <b>Virtual Attendees:</b></p> <p>300     • Karen Williams 1983</p> <p>301     • Carol Williams long 1975</p> <p>302     • Grace Hinds Solas 1983</p> <p>303     • Eileen Lewis nee McLean 1964</p> <p>304     • Joan Thomas Edwards 1983</p> <p>305     • Althea Williams 1983</p> <p>306     • Darion Walters 1983</p> <p>307     • Rosemarie Dixon 1983</p>	<p>261</p> <p>280     • Heather Llewellyn 1980</p> <p>281     • Paul Henry 1978</p> <p>282     • Tania McDonald Tomlinson 1980</p> <p>283     • Shemar Gordon 2017</p> <p>284     • Jerusa McLane 1967</p> <p>285     • Hugh Gordon 1975</p> <p>286     • Jennifer Rose 1969</p> <p>287     • Beverley Newell 1967</p> <p>288     • Allison Lymes 1967</p> <p>289     • Winston Ewart 1967</p> <p>290     • Sophia Murray 1990</p> <p>291     • Daniel Fraser 2020</p> <p>292     • Waltham Palmer 1973</p> <p>293     • Dawn Gage Williams 1972</p> <p>294     • Newton Duncan 1972</p> <p>295     • Kerrian Hutchinson 1999</p> <p>296     •         Deanroy         Broomfield</p> <p>297     (Principal)</p>
---	--